



# Construction and Materials Workflow & Resources

## Setting Up and Activating a Contract



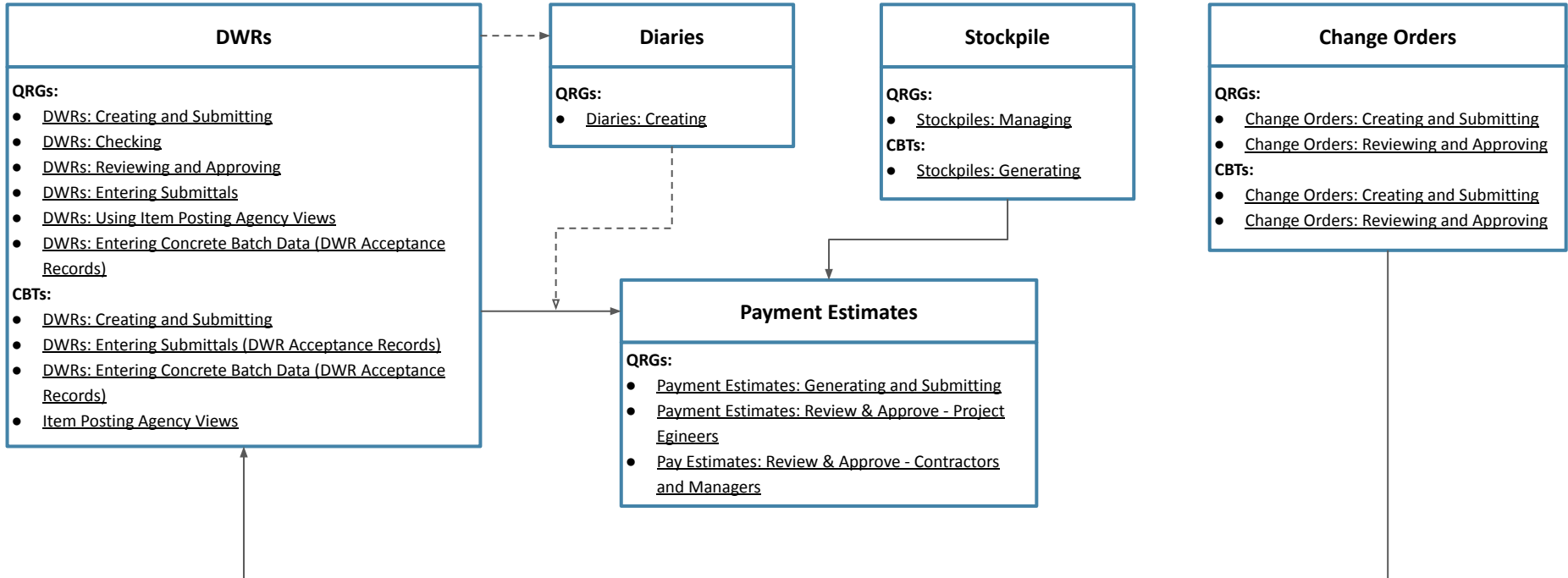
**Overview:** This workflow of resources is directed toward Construction and Materials Staff. You can access all AASHTOWare Project Quick Reference Guides (QRGs) and Computer Based Trainings (CBTs) at <https://dot.alaska.gov/aashtoware/>

**Roles:** The QRGs are role specific and by accessing the QRGs via the links, you can see what roles can be used to perform the action.



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## Compiling Payment Estimates





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## Occurring Throughout Contract

### Contract Documentation

#### QRGs:

- [Contracts: Design Recommendations](#)
- [Document Submissions: Adding](#)
- [Contracts: IWAs and Unattached Items](#)
- [Contracts: Marking Contract Items Complete](#)
- [Contracts: Meeting](#)
- [Contracts: MGVWs](#)
- [Contracts: RFPs and Directives](#)
- [Contracts: Attention Flags](#)
- [Agency Views: Adding for Contract Items](#)
- [Contracts - Claims](#)
- [Contracts: Contract Times](#)

### Review Payroll

#### QRGs:

- [Payroll: Reviewing Payroll \(Exceptions\)](#)
- [Payroll: Payroll Exceptions Explained](#)

### Mix Designs, Labs, & Qualifications

#### QRGs:

- [Labs: Maintaining Testers](#)
- [Mix Designs: Add New, Add Contract to, or Copy Mix Design](#)
- [Mix Designs: Reviewing and Approving](#)
- [Qualifications: Adding Sampling and Testing Quals to a Person](#)

### Sample Records

#### QRGs:

- [Sample Records: Creating a Sample from a DWR](#)
- [Sample Records: Creating from the Dashboard](#)
- [Sample Records: Entering Test Results](#)
- [Sample Records: Modifying a Sample Record](#)
- [Sample Records: Receiving at Lab](#)
- [Sample Records: Reviewing Tests](#)
- [Sample Records: Reviewing Samples](#)

#### Flowcharts:

- [Contract Materials: Contract Materials & Acceptance Actions](#)
- [Contract Materials: Material Sample Lifecycle on a Contract](#)
- [Reports: Contract Material Acceptance Report - How to Read](#)
- [Sample Records: Sample and Testing Workflow](#)

#### CBTs:

- [Creating a Sample Record from the Dashboard](#)
- [Creating a Sample Record from a DWR](#)
- [Sample Record: Life Cycle of](#)